

Idaho Falls School District 91  
Substitute Teacher Information

**Skyline High School**  
1767 Blue Sky Drive  
Idaho Falls, Idaho 83402  
(208) 525-7770  
Fax: (208) 525-7778

Principal: **Aaron Jarnagin**  
Asst. Principal: **Heidi Crouch**  
Asst. Principal: **Jody Immel**  
Secretary: **Rocio Wernette**

Driving Directions: Travel west on Pancheri through the light at Skyline Drive, turn left on Blue Sky Drive, turn left into the east parking lot near the gym.

Parking: Park in the faculty parking lot near the flag pole. Please display your substitute parking permit.

Check In Procedures: Clock in at the office and pickup a substitute packet. The secretary will direct you to the classroom and answer any questions.

Check Out Procedures: Clock out at the front office and check with office staff before leaving.

Dress Code: Dress to distinguish yourself as a professional. Remember to wear your substitute ID badge.

Lesson Plans: Plans can be attached to sub job in Aesop or the teacher will have lesson plans on his/her desk.

School Hours: 8:30 a.m. to 3:40 p.m. **Monday Late Start 9:30 a.m.**  
Early Dismissal: 1:00 p.m.